

SE Florida Utility Safety Group
Fall Meeting Minutes
October 24th, 2019

Matt Divine, Palm Beach County; Isabella Slagle, Town of Davie; Jose Lugo, Town of Davie, James Chamness, City of Boca Raton, Travis Bains, Loxahatchee River District, Eduardo Gonzalez, City of Sunrise, Chip Dingers, Seacoast Utility Authority, and John Bryan, City of Pompano Beach.

The meeting was called to order at 1:35 p.m.

- Matt called the meeting to order and reviewed the agenda.
- New attendees were welcomed and introductions were made.
- The safety group approved the minutes from the last meeting.
- The safety group had two formats on the agenda for the Fall Meeting.
 - Jeff Lewis and David Richardson from AirGas; gave an informative presentation on how to safely work with Ammonia. Many important details were discussed involving differences between Ammonia Hydroxide and Anhydrous Ammonia. Other important topics included the physical properties, emergency evacuation guidelines, and proper PPE.
 - Matt Divine, Palm Beach County Water Utilities Department led the group in an open forum discussion on items that might improve the safety group's functions and it's meetings. Some of the topics were as follows:
 - The need for utilities application of detailed SOP, JHA, and job description type procedures to assist in managing and safely conducting all tasks performed.
 - Suggestions for future safety group meetings and group networking.
 - Possible future meetings hosted from a members site with a brief tour included.
 - Creation of a web based networking forum for all of us to use.
 - Structured industry and regulation updates part of every meeting.
- The date of the Winter Meeting will be announced in the coming weeks; however, target date is in the late January period.

The meeting was adjourned at 4pm.